



Mercy College

Fees & Charges Policy 2009

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The charges outlined below are expressed as the **ANNUAL FEE**, which you may expect to pay for your child's education at Mercy College.

TUITION FEES

'Charged in 3 Accounts'

Year	Annual Fee	Term 1 Account	Term 2 Account	Term 3 Account
Kindergarten	\$ 396	\$132	\$132	\$132
Pre-Primary – Year 6	\$ 795	\$265	\$265	\$265
Year 7	\$1257	\$419	\$419	\$419
Years 8 – 9	\$1860	\$620	\$620	\$620
Years 10 - 12	\$2118	\$706	\$706	706

Family Discounts:	2 nd Student	➤	15%
	3 rd Student	➤	30%
	4 th Student	➤	NIL Fee

AMENITIES CHARGE

An amenities levy is charged per annum, per student, and is **charged in three equal instalments**. This charge covers excursion fees, sports venue entrance, bus hire, school annual, photocopying, class consumables, guest speakers, performances at school and other items, which are supplied as part of the regular curriculum. It does **NOT** cover theatre or movie entrance fees for after-school excursions, camps, retreats or excursions of a recreational nature or project material. Other subject charges may apply.

CAMPS & RETREATS

Parents will be notified in advance if their students will be involved in camps, retreats and special events. A separate fee will be charged for these and will be included on the school account. Other items for example diaries, RE booklets, booklets etc will be charged to fees as and when they occur.

General Amenities		Subject Fees Per Head (continued)	
Kindergarten	\$ 114 pa	TAFE Certification 10-12	\$ 102 pa
Years PP – 6	\$ 195 pa	UNI English Curtin Seminar 12	\$ 33 pa
Year 7	\$ 279 pa	Early Childhood Studies 12	\$ 60 pa
Years 8 – 12	\$ 420 pa	Outdoor Ed Course Fee Year 9	\$ 159 pa
Years 1 – 6 Swimming	\$ 81 pa	Outdoor Ed Course Fee Year 10	\$ 231 pa
Study Skills Planner 8-12	\$ 15 pa	Outdoor Ed Course Fee Year 11	\$ 231 pa
Mercy Organiser 6-12	\$ 15 pa	Outdoor Ed Course Fee Year 12	\$ 231 pa
Subject Fees Per Head		Camps & Retreats	
First Aid 7	\$ 12 pa		
Systems Technology 7	\$ 12 pa	Year 6 Camp	\$ 201 pa
Marine Biology 8-9	\$ 15 pa	Year 7 Camp	\$ 210 pa
Mathletics 8-9	\$ 45 pa	Year 8 Camp	\$ 201 pa
Cottage Craft 9	\$ 51 pa	Year 9 Retreat	\$ 21 pa
Physical Recreation 9	\$ 171 pa	Year 10 Retreat	\$ 60 pa
Voices for Tomorrow 9	\$ 30 pa	Year 11 Retreat	\$ 60 pa
Caring for Children 10	\$ 15 pa	Year 12 Retreat	\$ 231 pa

All fees, amenities, camps and retreats will be billed in three equal instalments- i.e. total listed charge divided by three.

BUILDING LEVY

A levy to assist with financing of new buildings and the debt servicing of existing buildings is charged at \$201 per annum per family and is **charged in three equal instalments (3 x \$67)**. This is a compulsory fee.

PARENT COUNCIL LEVY

The Parent Council Levy is charged at **\$60** per annum per family (**billed to school fees in Term Two**) and is a contribution made by families each year. The purpose of the levy is to help provide funding for items or events, which fall outside the standard Amenities Fee. This is a compulsory fee.

INSTRUMENTAL MUSIC TUITION

The charge for (optional) instrumental music tuition is:

Individual	Group	Sheet music fee	Instrumental Hire
\$ 25/½ hour \$17/20min lesson	\$ 12.50 per ½ hour lesson	\$22.00 pa	\$180.00 pa

Four weeks written notification is required for withdrawal from music lessons. Instruments may be hired and will be charged to your fees account. Forms are available from the Director of Music.

INSURANCE

The College has a Student Accident Insurance Policy covering all students during school hours and for school-organised events after hours (the cost for this is covered by the College). However, **parents are advised to have additional private health insurance.**

PAYMENT OF ACCOUNTS

Fee accounts are sent out at the commencement of each of **Term 1, Term 2 and Term 3** and payment is required within 14 days of receiving the account. Payment may be made by - **Cash, Cheque, Money Order, EFTPOS, Credit Card, BPAY or by Direct Debit.**



Paying by Direct Debit

This allows your account to be paid automatically to the College from a nominated bank account by weekly, fortnightly or monthly instalments. Forms are available from the Accounts Office.



Mailing your Payment

Tear off the remittance advice and send your cheque/money order or credit card details to the Accounts Department at Beach Road Administration.



Paying in Person

Present the remittance advice with your payment to the Accounts Department at Beach Road Administration during office hours 8:00am – 4:30pm.

EFTPOS

Various bank or credit cards are accepted for prompt payment (excluding American Express and Diners Club).



Pay by Phone

Telephone the Accounts Department on 9247 9247 and have your credit card details available (excluding American Express and Diners Club).



BPAY

Telephone and Internet Banking - call your bank to pay your account quoting our Biller Code 54809 and your Reference Number.

SECONDARY ASSISTANCE SCHEME (SAS)

An Education Department Assistance Scheme is available to holders of a current Health Care Card or Pensioner Concession Card. The scheme provides \$235 assistance for eligible students in Years 8, 9, 10, 11 and Year 12, and will be credited to school fees in June each year when proceeds are received from the Government.

Students are ineligible if born in 1990. Forms must be filled out and witnessed at the Bursar's Office.

Special days are held at the Beach Road Administration on Wednesday, 21 January 2009 from 7.30am – 2.00pm, Thursday 22 January from 12.30pm – 6.30pm and Friday, 23 January from 8.30am – 3.00pm. For people unable to make these days, please contact the Deputy Bursar to make alternative arrangements.

No claims can be accepted after last day term one.

The clothing allowance for 2009 is \$115 and is available to students in Years 8 to 12 under the same conditions as Secondary Assistance. This allowance is posted directly to the parent home if the applicant is successful.

HEALTH CARE CARD TUITION FEE DISCOUNT SCHEME (HCC)

This scheme assists all families that hold current Family Health Care & Family Pensioner Concession cards that are valid during Term One of 2009. The discount is on **tuition fees only** and all amenities, levies and camps will be charged at full rates. The HCC fees will be:

Year	Annual Fee
Kindy	\$ 180 pa
Years PP – 6	\$ 180 pa
Years 7 – 12	\$ 1080 pa

Please note that normal sibling discounts still apply. Applications must be made at the Bursar's Office.

Special days, coinciding with the Secondary Assistance Scheme days will be held at the Beach Road Administration on Wednesday, 21 January 2009 from 7.30am – 2.00pm, Thursday, 22 January from 12.30pm – 6.30pm and Friday, 23 January from 8.30am – 3.00pm.

For people unable to make these days, please contact the Deputy Bursar to make alternative arrangements.

Families are requested to use the special scheduled days.

FAMILY FEE ASSISTANCE

For families who do not qualify under the HCC Scheme but believe that they may experience financial difficulties with their fees, assistance is available through application to the Bursar. It is necessary within 14 days of receiving the school account for the family to contact the Bursar and obtain an **"Application for Review of School Fees"** form. The form is to be returned, to the Bursar, fully completed and signed before a Justice of the Peace. The applicant family will be contacted and given an appointment time with the Bursar.

FEEDER SCHOOL DISCOUNT

The College acknowledges its close ties to the Catholic Primary Schools which are part of its feeder school catchment. If you have a child attending Mercy College in Years 7-12 **AND** a child (or children) attending either Majella Catholic Primary, Mary MacKillop, Our Lady of Mercy or St Gerard's Primary then you need to fill out a form applying for a rebate of \$80 per year off your family account at this College. This does not apply to families receiving Health Care Card fee rebates. Forms are available at the College.

REGISTERING OF STUDENTS

In order to register a student for enrolment, an Enrolment package must be obtained from the College. The enrolment form must be returned with a \$30 application fee. **This fee is non-refundable** and does not guarantee enrolment.

ENROLMENT FEE

The prospective student and parents will be interviewed and if successful, a letter of offer will be given. To confirm placement, **a non-refundable enrolment fee of \$100 is payable.**

WITHDRAWAL OF STUDENTS

The Principal must be given a **full term's notice** in writing prior to the student's withdrawal. Without such notice, the College reserves the right to **charge a term's fee in lieu of notice.**

Unless special allowance has been made by the Principal, families wishing to hold a place for a student taking extended leave will be charged the full tuition fee.

***Please direct any queries to the College Deputy Bursar, Mrs Priscilla Shumack
or the Accounts Office on 9247-9247.***